


IHC-MM-387
7 February 1973

MEMORANDUM FOR: Records Administration Branch
THROUGH : Special Assistant for Information Control
SUBJECT : Retirement of Extra Copies of IHC Document

1. It is requested that arrangements be made at Records Center for the storage of supplemental distribution copies (115) of Annex A to IHC-AR-5, Inventory of Community Information Handling Systems.

2. Storage would be on a declining basis; i.e., at the end of the first year retain 15 copies. At the end of the second year destroy all remaining copies.

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Chief, IHC Support Staff